

Important: Please do not mix electronic payments with paper applications, or vice versa, as this greatly delays the processing of your application.

To submit this form on paper:

1. Print it out (it will be blank)
2. Fill it in completely with pencil or pen (please write legibly)
3. Mail, along with your payment and log sheet(s), to the address on the application (please use correct postage)

To submit the OMISS Log Sheet electronically:

First, complete the log sheet form (this document) on your computer screen.

Second, save the completed form using the **SAVE AS** feature:

- Save the form in “My Documents” so you can find it later.
- Give the form a new name that includes your call sign, the award name, and the word logsheet.

Example: *KF7BA_WAS_Logsheet.pdf*

Third, attach the saved form to an email, **along with the required award application**, and send it to awards@omiss.net.

Finally, follow the instruction on the application form for submitting an electronic payment using payment.

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